

TRAINING SESSION OUTLINE

Title of Session :	Competencies of an accompanying person workshop
Time :	130 min (to be organised in 2 different sessions)
Session objectives:	Identify the skills that an accompanying teacher should have for an international mobility program
Preparation by:	Marco, Francesca L. Righi
Nr of Facilitator	2
Nr of Participants:	at least 10 person

Room requirements:

- Room with chairs for participants
- Tables according to the number of participants
- Projector

Training supplies and equipment:

- Flip charts
- Different coloured markers/pen per group
- Post is for individuals to write keywords
- Whiteboard or flipchart for facilitators to write instructions, results or conclusions

Handouts:

[W B9 Template- role play.docx](#)

Session description:
(Instructions facilitators, instructions trainees, step by step description, time schedule)

Time	Instruction	Materials
5 min	<p>Divide the participants into 4 groups mixing participants from different schools.</p> <p>The facilitators explain the task to the participants and what they are requested to do.</p>	
35 min	<p>Activity 1: Each group has to list the skills that an accompanying teacher should have and put them in order of importance. After 15 minutes a representative of each group will explain the results</p>	<p>Whiteboard</p> <p>Paper and maker</p> <p>Template given by the facilitators</p>
5 min	<p>Conclusion (activity 1): the facilitator shows the final order agreed and summarises the session.</p>	
35 min	<p>Activity 2: Each group has to list what an accompanying teacher has to do before leaving, during the stay and after the mobility.</p>	Whiteboard

	After 15 minutes a representative of each group will explain the results	Paper and maker Template given by the facilitators
5 min	Conclusion (activity 2): the facilitator shows the final order agreed and summarises the session.	White board
40 min	Activity 3: role game Divide the participants into groups four. Two of each group play as students and the other are mentors. The “students” figure to have a problem on a given topic (e.g. Health, Family, School and relationship with student , transport and journey issues). The mentors have to find a possible solution. After 20 minutes each group presents the problems they found and the possible solutions to the participants.	Paper and maker Template given by facilitators