

## TRAINING SESSION OUTLINE

Title of Session :	Workshop on the preparation of the mobility - school education
Time :	40 minutes
Session objectives:	Discussing about all the activities to deal with during the preparation of the mobility for a school education Erasmus Plus project
Preparation by:	Bianca + Cecilia
Nr of Facilitator	1 or 2
Nr of Participants:	At least 10 participants

### Room requirements:

- Room with chairs for participants
- Tables according to the number of participants
- Projector

### Training supplies and equipment:

- Projector
- Laptop
- Flipchart (1 page per group)
- Tape or glue
- Post-it and markers

Handouts:	Supporting slides: <a href="https://docs.google.com/presentation/d/1r7yudKt-fkU1DZ5FutlOdM_-4_05KDirJbNSXVS8wQg/edit#slide=id.p">https://docs.google.com/presentation/d/1r7yudKt-fkU1DZ5FutlOdM_-4_05KDirJbNSXVS8wQg/edit#slide=id.p</a>
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Session description:  
 (Instructions facilitators, instructions trainees, step by step description, time schedule)

Time	Instruction	Materials
5 min	Introduction: presentation of the topic of the session and of the main objective of the session	Projector Laptop
15min	Participants are asked some initial questions: - have you ever sent groups abroad? - pros and cons - have you ever hosted groups? - pros and cons - is it more challenging to host or to send? - how to make it the best possible experience? Open discussion among partners from different countries and with different mobility experiences.	Flipchart (1 page per group) Tape or glue Post-it and markers
15 min	Sharing some important information about “must to dos” before a mobility and alignment of the expectation. After that, tips on: - selection and motivation - communication between hosting and sending - problem solving during mobility	Flipchart (1 page per group) prepared
5 min	Conclusion: the facilitator shows the final order agreed and summarises the session. It is important to explain that for some steps the order can be a little bit different according to partners' needs, for example when the meeting with parents should be done (before or after the selection of students?).	Projector Laptop